

Proposal for: Guidelines for activities in the friendship city cooperation

These guidelines contain the schedule, organization, and practical details for the activities regulated by the current friendship city agreement, signed 19.08.2026. The reference points below refer to this agreement.

Schedule

Year	Month	Activity	Location	Content
2023	March	Secretary meeting	Reykjavik	
	October	Sister city meeting	Uddevalla	
2024	March	Secretary meeting	Helsinki	
	September	Conference	Uddevalla	
2025	May	Secretary meeting	Oslo	Sister city meeting, actionplan, project applications?
	October	Sister city meeting	Thisted	Agreement, conference
2026	March	Secretary meeting	Stockholm	Conference content/program
	August	Conference	Thisted	Signing new agreement
2027	March	Secretary meeting	Copenhagen	
	October	Sister city meeting	Mosfellsbær	
2028	March	Secretary meeting	Reykjavik	Conference content/program
	September	Conference	Mosfellsbær	
2029	March	Secretary meeting	Helsinki	
	October	Sister city meeting	Loimaa	
2030	March	Secretary meeting	Oslo	Conference content/program
	September	Conference	Loimaa	
2031		Sister city meeting	Skien	
2032	April	Secretary meeting	Stockholm	
2032		Conference	Skien	

Sistercity meeting

Category	Details
Time and place	Ref. schedule
Duration	1 day (24 hours) plus travel
Agenda	Orientation on current events or challenges. Evaluation of activity plans and guidelines. Planning the next conference.
Responsibility	The host municipality is responsible for calling, agenda, meeting management, and meeting secretary
Participants	3-5 people from each city; representatives of political and administrative leadership, secretaries, and the Nordic Association
Costs	Each city covers its own costs for travel, food, and accommodation. The host covers the meeting and food during scheduled program.

Sistercity conference

Category	Details
Time and place	Ref. schedule
Duration	Conference program 2 full days plus travel.
Conference theme	Determined by the host municipality and should be of common interest to the friendship cities
Responsibility	Host municipality
Participants	Each municipality decides the number of participants. Political and administrative leadership must be represented.
Costs	Each city covers its own costs for travel, food, and accommodation. The host municipality covers all program costs and meals included in the program for up to 10 participants from each city.

Youth Camp

Category	Details
Time and place	Every other year, parallel with the friendship city conference

Category	Details
Purpose	To create personal contacts between young people and give them experience across borders
Content	Determined by the host municipality and should be of high relevance to today's youth
Duration	Paralell with conference program. 2 full days plus travel.
Responsibility	Host municipality
Participants	4-8 young people aged 14-15 with an adult tour leader from each city
Costs	Each city covers its own costs for travel to and from the camp site. The host municipality covers all program costs, shared accommodation, and meals included in the camp stay

Secretarymeeting

Category	Details
Time and place	Ref. schedule
Duration	1 full meeting day
Agenda	Follow-up on decisions from previous meetings and coordination and planning of future activities
Responsibility	The city hosting the next conference
Participants	Friendship city secretaries, 1 from each city. In special cases, cities can send 2 participants
Costs	Each city covers its own costs for travel, food, and accommodation

Miscellaneous

Category	Details
Exchange of gifts	Practiced only at anniversaries and other special occasions in the Nordic friendship city cooperation
Cultural exchange	According to the agreement's "Strategies", point 4: This may include exchanges both between two cities as well as between all twinning cities. Stimulating contacts between professionals and between amateurs in various cultural expressions shall be prioritized. According to the agreement's actions, point 3. Questions about specific art and cultural projects related to the twinning city conferences are decided

Category	Details
	by the host municipality, after further evaluation in the secretary-meeting.
Exchange of knowledge and experiences	Can be done in the same way as cultural exchange